



Partnering with industry to enable  
one respected voice in marine safety



# MarineSafe – Steering Committee Meeting

**LOCATION:** INPEX – Level 22, 100 St George Terrace

**DATE / TIME:** 15:30 – 16:30 , Thursday 08 June 2017 **Distribution List:** Steering Committee Members

## Agenda

Item	Lead	Start	End
Welcome	A.Martin	15:30	15:35
Welcome New Member: SIEM Offshore	A.Martin	15:35	15:40
DP Presentation feedback <ul style="list-style-type: none"> <li>Possibility of future DP Workshop in Perth being organized by MarineSafe however sponsorship required if the industry is interested.</li> </ul>	A.Martin	15:40	15:50
July Forum presentations: Vessel Assurance during the downturn <ul style="list-style-type: none"> <li>Drafted Agenda</li> <li>Sponsors: ERGT for Networking drinks Smit Lamnalco for Afternoon tea</li> </ul>	All	15:50	16:10
MarineSafe Roles update: <ul style="list-style-type: none"> <li>Themes Coordinator and Assistant : update on Confined Space theme from Toll</li> <li>Safety Alerts Coordinator and Assistant (Charlie from SIEM wants to continue with the role)</li> <li>Presentations Coordinator: update from SL</li> <li>Forum Logistics Coordinator (Host – Woodside)</li> <li>Communications Coordinator</li> </ul>	All	16:10	16:20
AOB	A.Martin	16:20	16:25
Review of any actions	A.Amaral	16:25	16:30



## Minutes of Meeting

Item	Key points
1. DP Workshop	<ul style="list-style-type: none"> <li>Review option to have a DP Workshop with working groups in Perth.</li> <li>Ali to contact Suman – MTS to check on possible themes for the Workshop, availability and costs.</li> </ul>
2. July Forum organization	<ul style="list-style-type: none"> <li>DNV GL confirmed to be the Forum Keynote speaker.</li> <li>Different Companies have been allocated for reviewing presentations: Woodside presentation will be reviewed by INPEX.</li> <li>MMA Presentation will be reviewed by Farstad.</li> <li>Smit Lamnalco (Presentations Coordinator role) is responsible for coordinating all presentations.</li> <li>Maersk Supply Service to coordinate catering and networking cocktails.</li> </ul>
3. MarineSafe roles update	<ul style="list-style-type: none"> <li>SIEM taking the role to support Anna on gathering Industry Safety Alerts.</li> <li>Confined Space entry quarterly theme: Toll with the material ready for posting on the website.</li> </ul>
4. AOB	<ul style="list-style-type: none"> <li>AMSA HSE Stats – sharing in the MarineSafe membership community. Toll and Chevron to liaise with AMSA on what is relevant to be shared.</li> <li>End of the year Forum: Joint forum TBC – no indication that another Joint Forum will be occurring this year.</li> <li>Suitable theme and/or different format for the October Forum – any suggestions you might have share with Chairman and Coordinator.</li> </ul>

## Actions

1	Contact Suman – MTS to check on possible themes for the Workshop, availability and costs. Share with the committee during the next meeting.	A.Martin	7- July	
2	Glenn (SL) to liaise with DNV for ensuring the presentation covers the Forum theme.	G.Wetters	7-July	



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3	All presenters need to be aware of the presentation review deadline (1 week before the Forum), and that they need to send to respective Companies for review. Woodside – INPEX (Bruce) to review MMA – Farstad (Brett) to review DNV GL – Svitzer, MSS and Chevron MIAL – Svtizer and MSS ERGT – Smit Lamnalco	G.Wetters to contact presenters	7-July	
4	Chevron to follow up on IT/logistics with Woodside – lessons from the last Forum at the Woodside Auditorium.	M.Desha	7-July	
5	Toll to contact Rob Hildebrand for posting of material in the MS website.	J.Nolan	30-June	
6	Roles to be shared once again for reminder on their responsibilities with all committee personnel.	A.Amaral	30-June	
7	Toll and Chevron (M.Tait) to meet with AMSA and decide the best HSE Stats to be shared with the MarineSafe membership.	J.Nolan M.Tait	7-July	
8	Promotion material for next Forum	A.Amaral	30-June	
9	Social media: LinkedIn and Facebook update. Ben to provide some feedback if we are improving promotion of the Forum through social media at the next meeting.	B. Shuttleworth	13-July	
10.	Share Bridging Document from Project Symphony when available	M.Desha	TBA	

OFF TRACK	
ON TRACK	

<b>Next Meeting</b>	<b>Date: 13<sup>th</sup> July</b> <b>Location: DOF</b> <b>Time: 15:30</b>
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