



Partnering with industry to enable one respected voice in marine safety

MarineSafe – Steering Committee Meeting

LOCATION: Woodside

TIME/DATE: 15:30 – 16:30, Thursday 12th October 2017

Distribution List: Steering Committee Members

Agenda

Item	Lead	Start	End
Welcome	M.Desha	15:30	15:35
OE Moments	C.Baker C.Battel	15:35	15:40
APPEA HSE Conference update	M.Desha A.Amaral	15:40	15:50
Working Groups update: 1. Improvement Working Group 2. Interface Working Group 3. Forum Working Group	All	15:50	16:10
MarineSafe Calendar for 2018: - Forum Months - DP Forum Workshop Month	All	16:10	16:20
AOB - Mooring ops quarterly theme is up on the website.	All	16:20	16:25
Review of any actions	All	16:25	16:30

Minutes of Meeting

Item	Key points
1. OE Moments	<ul style="list-style-type: none"> - OE Moment – Environmental improvement shared by SIEM on LNG powered supply vessels. - Safety Alert of an incident that happened on board a tug boat in Australia shared by AMSA (attached).
2. APPEA HSE Conference	<ul style="list-style-type: none"> - Update on APPEA’s new program: removal of the HSE Innovation presentation by the Forums.



Item	Key points
	<ul style="list-style-type: none"> - The new program includes a small 5 minutes presentation about the Forum followed by a Panel Session with all the Chair's. - Alastair will be the Forum's representative. - Forum Working Group to collect questions for the panel and send to those members attending (Action).
<p>3. Working Groups Updates</p>	<ul style="list-style-type: none"> - Minutes from Improvement Working Group shared with all the committee (attached). - Some main objectives for the group will be: <ol style="list-style-type: none"> 1. Sharing information with the right people who can make a difference. 2. Raising awareness throughout the community on Health, and Environmental issues as well as Safety (quality and maintenance). 3. Greater input from seafarers - The other two working groups will be getting together prior to the next meeting and will share their minutes to the Committee (action). - New members of the Forum Working Group: SIEM and GO.
<p>4. MarineSafe Calendar 2018</p>	<ul style="list-style-type: none"> - Meetings to continue being the 2nd Thursday of each month. - Forums TBC by Forum Working Group. - 2018 Calendar to be presented at the next SCM. - Undertake Survey Monkey with all members to decide if they prefer Forum's in the morning or in the afternoon.
<p>5. AOB</p>	<ul style="list-style-type: none"> - Mooring Quarterly themes is up on the MS website.



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Actions

1	WEL and Chevron to check on available meeting rooms at QV1 and Woodside building for the DP Workshop (for ~ 50-80 people with round tables).	M.Desha B.Small	30-Oct	TBC
2	Collect questions from the SCM members for the APPEA Panel Session and share with those attending.	A.Amaral	22-Oct	
3	Interface and Forum Working Groups to share their MOM at the next SCM.	C.Throwbridge B.Small	9-Nov	
4	Carry out a Survey Monkey with all MS members to verify if they prefer the Forum to be in the morning or afternoon.	A.Amaral	9-Nov	
5	Update on potential DP Workshop	K. Polson	09-Nov	
				OFF TRACK
				ON TRACK

Next Meeting	Date: 09th November Location: TOLL Time: 15:30
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