

# MarineSafe – Steering Committee Meeting

**LOCATION:** Chevron QV1

**TIME/DATE:** 15:30 – 16:30, Thursday 09<sup>th</sup> November 2017

**Distribution List:** Steering Committee Members

## Agenda

Item	Lead	Start	End
Welcome	M.Desa	15:30	15:35
Safety Moment	A.Martin	15:35	15:40
Special Guest – Dampier Harbour Master to discuss: “Challenges of Maintaining Pilot exemption in a depressed market”.	Bhagwan All	15:40	15:50
Working Groups update: 1. Improvement Working Group 2. Interface Working Group 3. Forum Working Group	All	15:50	16:10
Present the MarineSafe Calendar for 2018 and DP Workshop evaluation	A.Martin B.Small	16:10	16:20
AOB -	All	16:20	16:25
Review of any actions	All	16:25	16:30

## Minutes of Meeting

Item	Key points
1. <b>Safety Moment</b>	<ul style="list-style-type: none"> <li>• Safety Alert (attached) discussed between the committee.</li> <li>• Potential risks and what could have prevented the incident.</li> </ul>



Item	Key points
<p>2. <b>Challenges of Maintaining Pilot exemption (Harbour Master perspective).</b></p>	<ul style="list-style-type: none"> <li>• Changes are coming on the current Pilot Exemption requirements, where Pilot Exemption will be approved for Masters under their current Vessel type only (no generic Pilot exemptions will be available).</li> <li>• Harbour Master will only be issuing Pilot Exemption if the Master has a ticket for that Vessel type/size.</li> <li>• Vessels less than 35m to 45 m are a concern for the Harbour Master.</li> <li>• New system and handbook to be released soon with new guidelines – Port Notice will be issued.</li> </ul>
<p>3. <b>Working Groups Updates</b></p>	<ul style="list-style-type: none"> <li>• Improvement Group: Currently focusing on Mental Health, material / information package will be put together and shared with the committee member companies.</li> <li>• Interface Group: Minutes of meeting read out and some points raised to the committee:             <ol style="list-style-type: none"> <li>I. Discussion held on current level of membership and how active those members are.</li> <li>II. On-going discussion to make the affiliation to MarineSafe exclusive, including certification of membership.</li> <li>III. Funding and sponsorship of events commitment by Companies to be done at the beginning of the year, to avoid chasing sponsors throughout the year.</li> <li>IV. The group reviewed the current Linked In site and discussed its effectiveness and as a means of communication.</li> <li>V. It was agreed to discontinue with the Facebook site as this is not a professional forum.</li> </ol> </li> <li>• Forum Group: DP Workshop reviewed and decision made by the Group with Committee approval to postpone the Workshop for later in 2018.             <ol style="list-style-type: none"> <li>I. First Forum to be on Human Factors including Mental Health presentations.</li> <li>II. Forum scheduled for 22<sup>nd</sup> of March 2018 at QV1.</li> <li>III. Include apps such as Kahoot in the Forum with all presenters to become a more interactive presentation.</li> </ol> </li> </ul>



Partnering with industry to enable one respected voice in marine safety



Item	Key points
	IV. Mental Health presentation being sought – if you know someone that have a good interesting presentation on this theme, please contact MarineSafe Coordinator.
4. AOB	<ul style="list-style-type: none"> <li>• AMSA is updating it's website, more interactive tools will be available from 29<sup>th</sup> November</li> <li>• Interactive Form 18/19 will be on the new website, new form will cover both RAV's and DCV's.</li> <li>• AMSA Medical Form will be changed.</li> </ul>

## Actions

1	Contact Suman (MTS) and inform of DP Workshop change/postponement.	M.Desha	14-Nov	CLOSED
2	Send e-mail to all members for their suggestions for presentations and if presenters are available for Mental Health theme.	A.Martin	30-Nov	
				OFF TRACK
				ON TRACK

<b>Next Meeting</b>	<b>Date: 14<sup>th</sup> of December</b> <b>Location: Chevron</b> <b>Time: 15:30</b>
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